

## Minutes of the Land Use and Development Committee

The Land Use and Development Committee of the McLean County Board met on November 7, 2002 at 5:30 p.m. in Room 700, Law and Justice Center, 104 W. Front Street, Bloomington, Illinois.

Members Present: Chairman Gordon, Members Rodman, Bostic, Hoselton, Nuckolls,

Members Absent: Member Segobiano

Staff Present: Mr. John M. Zeunik, County Administrator; Ms. Lucretia A. Wherry, Human Resources Assistant

Elected Officials Present: Mr. Phil Dick, Director, Building and Zoning;

Others Present: Ms. Michelle Covi, Director of the Ecology Action Center; Ms. Lydia Reynolds, Planner, McLean County Regional Planning Commission; Ms. Chris Brauer, Regional Planning Commission

Chairman Gordon called the meeting to order at 5:32 p.m. Chairman Gordon asked whether there were any additions or corrections to the minutes of October 3, 2002. Hearing none, the minutes of the October 3, 2002 Committee meeting were approved as submitted.

Chairman Gordon presented the bills, which have been reviewed and recommended for transmittal to the Land Use and Development Committee by the County Auditor.



Motion by Hoselton/Nuckolls to recommend approval of the bills as presented by the County Auditor. Motion carried.

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Mr. Phil Dick, Director, Building and Zoning presented for review the Five-Year Update of the McLean County Integrated Solid Waste Management Plan, which must be submitted to be submitted to the Illinois Environmental Protection Agency. Ms. Lydia Reynolds, Planner, McLean County Regional Planning Commission and Ms. Michelle Covi, Director, McLean County Ecology Action Center, presented the highlights of the Five-Year Update of the McLean County Integrated Solid Waste Management Plan. Ms. Reynolds stated that the plan was originally developed in 1992. A Five-Year update was completed in 1997. The Five-Year Update of the McLean County Integrated Solid Waste Management Plan is the second update to the original plan. The plan includes three sections, which address with questions prompted by the Illinois Environmental Protection Agency's format. Page 27 gives the recommended programs to be implemented. Tipping fees would fund the programs. Some of the programs have already been developed. The recommendations are additions to the current programs. Chairman Gordon noted the Electronics program is a current program for the Town of Normal. Ms. Covi stated that the recommendations are in addition to the current program.

Mr. Dick noted that the School Compost program is not mentioned in the report. Ms. Reynolds stated that the program is for rural communities and should be listed.

Chairman Gordon recommended that the Ecology Action Center's address and phone number, along with Ms. Covi's name be added to the second page of the report. Ms. Lydia Reynolds agreed to the change as long as the change does not violate the Illinois Environmental Protection Agency (IEPA) guidelines.

Chairman Gordon noted that the update also includes a report on landfill activity. Chairman Gordon stated that some time in the future, the Committee might need to consider a new landfill site. Chairman Gordon asked Ms. Reynolds if she knew the expected life span of the landfill. Ms. Reynolds replied that the IEPA stated that the life span of the landfill is 7 years. However, the IEPA reports have never changed since the opening of the landfill. Mr. Dick stated that a lot of McLean County's waste leaves the County.

Motion by Nuckolls/Hoselton to recommend approval of the Five-Year Update of the Integrated Solid Waste Management Plan and further recommend forwarding the report to the IEPA, contingent upon the recommended changes.

The Chairman announced that he would vote on the motion.

Motion carried.

Mr. John Zeunik, County Administrator, presented for review the Fiscal Year 2003 Recommended Budget for the Department of Building and Zoning. All Revenue line item accounts have been budgeted at the same level as in the FY'2002 Adopted Budget with the following exception: The Subdivision fees has decreased from \$6,000 in the FY'2002 Adopted Budget to \$4,000 in the FY'2003 Recommended Budget. This decrease is based on a review of last year's actual revenue and the year to date revenue, as of the date the Recommended Budget was prepared.

There is no significant change in the Full Time Staffing level in the FY'2003 Recommended Budget. In the FY'2003 Recommended Budget, the employer's cost for health insurance has increased to \$2550 per FTE. In the FY'2002 Adopted Budget, the employer's cost for health insurance was budgeted at \$2300 per FTE.

The Materials and Supplies line item accounts have been budgeted at the FY'2002 Adopted Budget level with the following exceptions:

The Fuel/Oil line item account has decreased from \$1,800 in the FY'2002 Adopted Budget to \$1,600 in the FY'2003 Recommended Budget. This decrease is based on a review of the year to date expenses, as of the date the Recommended Budget was prepared.

The Books/Videos/Publications line item account has increased from \$700 in the FY'2002 Adopted Budget to \$900 in the FY'2003 Recommended Budget. This increase is based on the department's desire and need to maintain subscriptions at the current levels and purchase additional reference and resource materials for use by the staff.

The Operational Supplies line item account has decreased from \$1,000 in the FY'2002 Adopted Budget to \$800 in the FY'2003 Recommended Budget. This decrease is based on a review of the year to date expenses, as of the date the Recommended Budget was prepared.

All of the Contractual line item accounts have been budgeted in the FY'2003 Recommended Budget at the same level or less as in the FY'2002 Adopted Budget with the following exceptions.

The new Microfilming Service line item account has been added in the FY'2003 Recommended Budget. This line item account has been created by the Auditor's Office to account for the expense of microfilming County records. In FY'2002, the County outsourced this service to a third party vendor. For Building and Zoning, \$500 has been budgeted in the FY'2003 Recommended Budget for this expense.

The Vehicle Maintenance/Repair line item account has increased from \$500 in the FY'2002 Adopted Budget to \$700 in the FY'2003 Recommended Budget. This increase is based on the annual preventative maintenance to be done on the County vehicle assigned to Building and Zoning.

The Regional Planning Services Agreement line item account has increased from \$35,188 in the FY'2002 Adopted Budget to \$36,269 in the FY'2003 Recommended Budget. This increase is based on the proposed Regional Planning Services Agreement for FY'2003 between the Commission and McLean County.

The Travel Expense line item account has increased from \$2,000 in the FY'2002 Adopted Budget to \$3,000 in the FY'2003 Recommended Budget. This increase is attributable to an increase in the mileage for the Zoning Board members to and from

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increase in the mileage for the Enforcement Officer.

Mr. Hoselton asked why there is a decrease in revenue. Mr. Dick explained that the subdivision fees have not been as high as expected in Fiscal Year 2002. In comparing the rate of return in 2002, the County Administrator's Office and Building and Zoning thought it best to lower the expected revenue for 2003.

Motion by Hoselton/Nuckolls to recommend tentative approval of the Fiscal Year 2003 Recommended Budget for the Department of Building and Zoning.

The Chairman announced that he would vote on the motion.

Motion carried.

Mr. Zeunik presented for review the Fiscal Year 2003 Recommended Budget for Solid Waste Management. This revenue line item account has been budgeted at \$170,000 in the FY'2003 Recommended Budget. This increase reflects the decision of American Disposal Services to re-open the landfill. This amount is based on last year's actual revenue.

The Contract Services line item account has been decreased from \$170,000.00 in the FY'2002 Adopted Budget to \$151,263.00 in the FY'2003 Recommended Budget. This amount will fund the County's share of the Intergovernmental Solid Waste Program approved by the County Board, the City of Bloomington, the Town of Normal, and the Regional Planning Commission.

The Interfund Transfer line item account has been added in the FY'2003 Recommended Budget. The proposed transfer of \$18,737 from the Solid Waste Management Fund to the County's General Fund 0001 will fund the following conservation and recycling activities: (1) 50% of the salary expense for the two MARC Center supported employment employees who are responsible for collecting recycled paper in County offices and shredding it; (2) \$15,000 to Parks and Recreation Department for maintenance of demonstration composting site and educational programs on resource conservation.

Motion by Nuckolls/Bostic to recommend tentative approval of the Fiscal Year 2003 Recommended Budget for the Solid Waste Management Fund.

The Chair announced that he would vote on the motion.

Motion carried.

Mr. Dick informed the Committee that, due to a death in Ms. Leischner's family, the Permit Activity Report will not be available until the December 2002 Land Use and Development Committee.

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There being nothing further to come before the Committee at this time, Chairman Gordon adjourned the meeting at 6:04 p.m.

Respectfully submitted,

Lucretia A. Wherry  
Recording Secretary